

**CONFIDENTIAL**

**NAME OF THE ORGANIZATION XYZ**

**INDIVIDUAL BOARD MEMBER'S ENGAGEMENT PLAN**

For fiscal year 2015 July 1 2014 to June 30, 2015

Board Member Name \_\_\_\_\_

1. I will attend Board meetings scheduled on

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ also the Annual Meeting of the Corporation at which Directors and Officers are elected

*All meetings are held in the \_\_\_\_\_ at \_\_\_\_\_*

2. I am aware that most of our funders expect 100% financial participation by Board members and I will make a personal gift to in the amount of \_\_\_\_\_

In the form of:

a) Cash or check \_\_\_\_\_

b) Securities \_\_\_\_\_

c) I will include a financial legacy in my estate planning \_\_\_\_\_

*A copy of our Planned Giving Opportunities enclosed for your easy reference*

I will meet with our Executive Director/CEO to share plans for my financial contribution \_\_\_\_\_

3. I will reach out to the following individuals to share with them the work of XYZ and invite them to know XYZ better and support our work

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

4. I am willing to serve on a Committee

Development Committee, Chair \_\_\_\_\_

*(The Development Committee may invite non PCR Board members to serve)*

Mission Effectiveness Committee, Chair TBD \_\_\_\_\_

*(Due to the governance and oversight role of the Mission Effectiveness Committee its composition is reserved for Board members only)*

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Finance and Audit Committee \_\_\_\_\_

*(Due to the governance and oversight role of the Mission Effectiveness Committee its composition is reserved for Board members only)*

5. I am not in the position to serve on a Committee at this time \_\_\_\_\_

*6. XYZ is introducing the establishment of a new volunteer group, named the Chairman Circle. The Chairman's Circle is composed of Directors Emeriti. Any present Board members may choose to leave the Board of Directors and decide to serve as a member of the Chairman's Circle. This new body is non-fiduciary in nature, and plays a very important advisory role to the Chair of the Board of Directors and PCR. There are no obligatory meetings to attend.*

I would like to submit my resignation as a member of the Board of Directors and join the newly established Chairman's Circle \_\_\_\_\_

*7. XYZ is also instituting an Advisory Council, for stakeholders whose involvement and expertise we welcome, but for whom Board service may not be possible. The Advisory Council role is non-fiduciary and there are no obligatory meetings to attend.*

I nominate the following people to the Advisory Council

- a) \_\_\_\_\_
- b) \_\_\_\_\_
- c) \_\_\_\_\_

*Members of these bodies support the work of XYZ. They not have legal and fiduciary responsibility for the organization and they do not make decisions governing the work of XYZ*

8. I will attend XYZ's Programs, including the following special events:

- Event A \_\_\_\_\_
- Event B \_\_\_\_\_
- Event C \_\_\_\_\_

9. I will invite a friend or friends to these events \_\_\_\_\_

10. I will reach out to individuals to ascertain their interest in becoming Board members, adhering to the following process: \_\_\_\_\_

- I understand that the presently needed competencies on the XYZ Board are: finance, fund raising and public relations....
- I will ask prospective Board members if they would be interested in serving if \_\_\_\_\_ elected, but I will not officially promise them a seat on the Board

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I will submit to our Executive Director the individual's resume accompanied by my opinion as to their value to the Board and to PCR

11. I will support PCR by using my expertise in the following areas:

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

12. I am comfortable and interested in advocating for XYZ

\_\_\_\_\_

In order to do so effectively I need the following information and/or assistance

\_\_\_\_\_  
\_\_\_\_\_

13. Please share your comments, suggestions and observations regarding XYZ, our programs, staff, Board and/or any other aspect of our work

**PLEASE RETURN THE COMPLETED FORM TO \_\_\_\_\_  
BY \_\_\_\_\_**

**WE WILL RETURN A COPY TO YOU FOR YOUR RECORDS.**

**THANK YOU!!  
YOUR DEDICATION AND COMMITMENT TO XYZ ARE GREATLY VALUED  
AND APPRECIATED.**